



CRICKET ASSOCIATION OF UTTARAKHAND

(Affiliated as a full Member of The Board of Control for Cricket in India BCCI)

(Registered under Society Act, 1860)

Correspondence Address: IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun.

DATED: - 28.05.2024

DOCUMENT IS PROVIDED "FREE OF COST"

Application Notification No: - 07/CAU/2024-2025

"Empanelment for Tentage/ Catering/ Other related Utility facilities for Trial/ Camp/ Official Matches & functions to be organized by Cricket Association of Uttarakhand"

ISSUED BY

CRICKET ASSOCIATION OF UTTARAKHAND (CAU)

IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun.

PUBLISHED/ ADVERTISED THROUGH

CAU's Official Website Advertisement having Detailed Mode of Procuring or Empanelment Document within Stipulated Period as Mentioned in the Advertisement

1. ORGANISATION & BACKGROUND:

CRICKET ASSOCIATION OF UTTARAKHAND (CAU) (hereinafter referred to as CAU) registered under Society Act, 1860 with affiliation with the Board of Control for Cricket in India (BCCI), having its office at IInd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun, Uttarakhand-24800, invites application from appropriately reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of tent services/ Catering, to quote their best offers in sealed covers through two stages (Technical and Financial) against proposal document for empanelment for the next one or two years.

This is an invitation to treat only and not an offer to acquire any empanelment for Tentage/ Catering services. Submission of a response to this proposal will not create a contract for the provision of the Services in any way unless and until the proposed empanelment is accepted by CAU and the parties execute a definitive and binding contract/ agreement for the provision of the Services by the selected respondent for the period covered under this invitation.

2. **KEY EVENTS AND DATES:**

S. NO.	DESCRIPTION OF WORK	DETAILS
1.	Nature of Work	Tentage/ catering/ other related utility facilities for trial/ camp/ official matches & functions to be organized during the next one or two years.
2.	Contracting Authority	HON. SECRETARY/ CEO, CAU
3.	Address Of the Contracting Authority & Address for Proposal Submission	CRICKET ASSOCIATION OF UTTARAKHAND II nd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun, Uttarakhand 248001.
4.	Availability Of Empanelment Document at Cau Website	www.cauttarakhand.tv FROM: 28-05-2024 TO: 10-06-2024 Till 5:00 PM
5.	Dates & time for submission of proposals at CAU office	BEFORE 10th JUNE, 2024 (Till 5:00PM)
6.	Submission of offer in sealed COVER ENVELOPE: Containing envelope ‘A’ and ‘B’ envelope.	ENVELOPE 'A': TECHNICAL SPECIFICATION: - Technical Specification requirement wherein technical parameters to be effectively demonstrated by the offerer to be eligible for Consideration. (Annexure 1,2,3) ENVELOPE 'B': FINANCIAL SPECIFICATIONS: - Prices to be quoted by the offerer on the letter of firm with signature and date. (Annexure 4, 5)
7.	For any assistance from CAU, Please contact	Mr. Apoorv Tariyal (Mobile No.+91 8171797919)

3. CHECKLIST OF ELIGIBILITY FOR OPENING TECHNICAL PROPOSAL:

S. NO.	ITEM
1	Certificate of Registration/ proof from a Statutory body
2	Food License from FSSAI (in case of Catering)
3	Copy of PAN/TAN Card
4	Copy of GST Registration
5	Financial statements for last three financial year.
6	The applicant needs to provide the mentioned undertaking in Annexure-I & II duly signed, sealed and notarized by a Notary Public.

NOTE: -

1. All the above documents with evidences should be put in a separate **Envelope-A** marked as “**Technical Specification Requirement**”. Original of all these documents should be produced for verification as and when requested by Cricket Association of Uttarakhand (CAU).

4. GENERAL SERVICE REQUIREMENTS

1. The only purpose of this document is to provide information to the interested parties that may be useful to them in the formulation of their proposal pursuant to this document.
2. CAU will not have any liability to any prospective Applicant/ Firm/ or any other person under any laws for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this document.
3. Cricket Association of Uttarakhand, Dehradun (CAU) reserves the right to withhold or withdraw the process at any stage or accept/reject any or all of proposals at any stage without assigning any reasons whatsoever and no communication will be entertained.
4. The applicant shall submit proposal in a sealed envelope in two copies (Technical and Financial). All the pages of the Financial Proposal shall be duly signed by the authorized signatory of the Agency in ink before submission. Corrections, if any, shall be countersigned. Failure to provide and/or comply with the required information, instructions, etc. incorporated in the documents may result in rejection of his proposal.
5. The Empanelment period will be initially for a period of one year and will be further extendable, on mutual consent of both parties on satisfactory performance on yearly basis.

6. In the event of any dispute or difference(s) between the CAU and the Vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Hon. Secretary, Cricket Association of Uttarakhand, Dehradun”, who may decide the matter himself.
7. All rates mentioned must be exclusive of any taxes and charges. Taxes and additional service charges by whatever name called, should be mentioned separately. The rates submitted shall be subject to negotiations (if needed be), once the eligible applicant/ Firm have been shortlisted and called for discussion by the Cricket Association of Uttarakhand (CAU)
8. CAU is at liberty to have more than one Vendor/ Firm empaneled and the booking to any of the empaneled Vendor/ Firm will be sole discretion of CAU.
9. Payment of Tentage/ Catering & other Utility services like Chairs/ Tables etc. will be according to **actual basis** only and if the booking is to be cancelled due to some unavoidable circumstances, then no cancellation charges should be applicable.
10. GST Amount on invoice will be paid only after presentation of GST Challan deposited by the Agency/ Vendor concern.
11. This document and services hereunder shall be governed by and construed and enforced in accordance with the Laws of India and in Dehradun jurisdiction only for any dispute arising out of as in relation to this proposal.
12. The rates quoted by the party shall be firm during the currency of contract. All rates shall be written both in figures and in words. In case of discrepancy between the words and figures, rates indicated in words shall prevail.
13. CAU reserves the right to demand any additional document/ declaration/ evidence etc. from the applicant to ascertain the requirements of selection.
14. All the offers received will be scrutinized and only technically qualified offers will be considered for financial proposal opening. The Technically unqualified offers will be rejected.
15. The selected Applicant/ Vendor/ Firm for Empanelment will ensure issuing of Identity Cards to each of its staff, supervisor while in duty.
16. If any information furnished by the Empaneled Applicant/Firm/ Contractor is found to be incorrect or false at any time, the contract/agreement is liable to be terminated immediately, without notice.
17. If the selected Applicant/ Vendor/ Firm failed to provide the services on any day, CAU shall be free to engage/hire services from the open market and the expenditure incurred would be recovered from the bills of the selected Applicant.

18. It is the responsibility of the empaneled Applicant/ Vendor/ Firm to follow all the statutes/laws/byelaws, labor laws regulations of all statutory and Govt. agencies applicable from time to time and the selected Applicant will also be liable to pay all the duties/fees/fines/statutory taxes levied by any statutory authority.
19. The empaneled Vendor/ Firm will ensure the quality of material/services supplied or provided to CAU during event. If it is found to be sub-standard, the empaneled Vendor/ Firm/Contractor shall be bound to replace the same with the standard material at his own cost, risk and responsibility. The necessary penalty will be imposed as per the decision of CAU.
20. All precautionary/safety measures should be ensured by the empaneled Vendor/ Firm/ Contractor while erecting tents, fixing lights including carrying out all contractual work entrusted by CAU. CAU will not be responsible for any accident, mishappening and loss caused due to agency's negligence. The sole responsibility for any legal or financial implication would vest with the Vendor/ Firm/ Contractor.
21. The empaneled Vendor/ Firm/ Contractor will ensure that all standby material/equipment will be ready at site prior to any event in order to avoid any embarrassing situation during the event due to shortage of material.
22. CAU reserves the right to obtain feedback from the previous/present clients of the applicant and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot first-hand information regarding the maintenance and other tent related services provided by the applicant. The decision of the CAU in this regard will be final and binding on all bidders.

UNDERTAKING BY THE APPLICANT

1. This is to certify that I on behalf of M/s..... before signing this application have read and fully understood all the terms and conditions of this application read along with clarifications and undertake that M/s will abide by all the conditions set forth in the Application Notification No. dated.....issued by The Secretary, Cricket Association of Uttarakhand, Dehradun .
2. M/s..... have not been black-listed at any point of time.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my Proposal at any stage besides liabilities towards prosecution under appropriate law.

DATE:

PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address:

UNDERTAKING

CONFLICT OF INTEREST DECLARATION BY FIRM / COMPANY / AGENCY / ETC.

I,....., on behalf of
M/s..... having registered office
at.....do hereby declare and undertake that :

1. I am competent to give this declaration on behalf of the above-mentioned Firm / Company / Agency, etc.
2. The Applicant Firm/ Company / Agency, etc. does not have any Conflict of Interest as defined in the Constitution of CAU and BCCI.

OR

The Applicant Firm/ Company/ Agency etc. does have the following potential or existing that may
be deemed as Conflict of Interest
.....
.....
.....

This declaration and undertaking, is provided by undersigned to the Cricket Association of Uttarakhand after reading and understanding the relevant provisions of the constitutions of CAU and BCCI

DATE:
PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address:

TECHNICAL SPECIFICATION REQUIRED**(To be duly filled in by the Applicant and submitted as a part of the technical application)**

S. No.	Documents to be submitted	Submitted (YES/NO)	If Not Submitted, Remarks
1	Name of the Applicant		
2	Registered address of the Applicant with Office Telephone Number and Fax Number & Mail ID.		
3	Certificate of Registration/ proof from a statutory body		
4	Copy of PAN/TAN Card		
5	Copy of GST Registration		
6	Food License from FSSAI (in case of Catering)		
7	Financial statements for last three financial year.		
8	Name & Address of Bankers along-with Current Account details.		
9	Has your company/firm ever changed its name anytime? If so, when, the earlier name and the reason thereof?		
10	Were you or your company ever required to suspend tent services/Catering services for a period of more than 06 months continuously after you have commenced the business of providing tent / Catering services? If so, give the name of the contract and reasons thereof.		
11	Maximum Credit limit in terms of Number of days permissible on part of Vendor/ Agency empaneled for.		
12	Whether any notice for penalty was ever issued by any Government Agency? If so, details thereof (please attach the copies of communications, if any)		
13	Annexure-I& II duly signed, sealed and notarized by a Notary Public		

DATE:**PLACE:****Signature of the authorized signatory with Seal****Name:****Designation:****Address:**

FINANCIAL RATES & QUOTES
FORMAT- A
TENTAGE SERVICE:

S. No	Items	Please give Itemized Rates per day exclusive of taxes.	How old are the items? No. of Months
1.	Tent (Pagoda Tent)		
2.	Normal Tent (Per Sq Ft.)		
3.	Normal Chairs – (Rent Per day)		
4.	Tables with Cloth & frills		
5.	Matt & Carpet (8 X 10 ft)		
6.	Outdoor Kitchen Tent – (30ft x 15ft)		
7.	Pedestal Fans		
8.	Pedestal Fans – with water spray (Mist Fan)		
9.	Roofing with Frame		
10.	Curtains (Including Black & White Cover)		
11.	Chairs with arm rest (Rent per day) - Executive		
12.	3 Seat Sofa		
13.	6 Seat Sofa		
14.	Mattress with Pillow (Including Cover)		
15.	Generator – 8 Hours / 12 Hours (Without Diesel)		
16.	Sound System with Mic		

Note: Any other related item(s) as per requirement will be paid as per actual basis.

FORMAT –B

CATERING SERVICE:

S. No.	Particulars	Rate. per pax (INR)	Taxes and charges
1	Lunch/ Major Meal: Veg.- Include Mix Vegetable, Yellow Daal, Basmati Rice, Roti, Pickle, Raita & Sweets).		
2	Lunch/ Major Meal: Non- Veg.- Include Mutton/ Chicken item, Roti, Basmati Rice & Sweets).		
3	Hi-Tea and Snacks (Include Tea/ Coffee/ Snacks/ Cookies/ Veg - Pakoda etc.)		
4	Drinking Water bottle (200ml / 500ml / 1 liter)		

*Kindly Mention any other facilities/services offered by you in a separate page dully signed by authorized signatory.

DATE:

PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address: